



Approved for Release  
Fred Fanning, Director for Administrative Services

March 24, 2008  
Date

DEPARTMENT OF COMMERCE (DOC)  
CHIEF FINANCIAL OFFICER AND ASSISTANT SECRETARY FOR ADMINISTRATION  
OFFICE OF ADMINISTRATIVE SERVICES

TRAVEL BULLETIN # 004, FY08

**SUBJECT:** Privately-Owned Automobile Mileage Reimbursement (FTR Amendment 2008-02; FTR Case 2008-301; Docket 2008-0004, Sequence 1)

**EFFECTIVE DATE:** 03/19/2008

**EXPIRATION DATE:** Effective until canceled or superseded

**BACKGROUND:** The General Services Administration (GSA) is responsible for establishing the privately-owned automobile (POA) mileage reimbursement rate. Separate rates are set for airplanes, automobiles (including trucks), and motorcycles. GSA conducts periodic investigations on the costs of operating a POA and uses the results to set the mileage rate for using a POA while on official travel.

**PURPOSE:** To announce an increase in the POA mileage reimbursement rate to 50.5 cents per mile.

**PROCEDURES:** [Page 13784-13785, Federal Register, Volume 73, No. 51](#), dated Friday, March 14, 2008, contains amendment 2008-02 to the Federal Travel Regulation (FTR).

Amendment 2008-02, changes 41 CFR Part 301-10.303 to increase the mileage reimbursement rate from 48.5 cents per mile to 50.5 cents per mile for use of a POV, when authorized as advantageous to the Government. The increased rate is effective for travel beginning on or after March 19, 2008.

This change only affects the mileage reimbursement for POAs. The amendment does not change the authorized reimbursement rates for the use of a privately-owned:

- (1) aircraft – \$1.07 per mile,
- (2) motorcycle – 30.5 cents per mile,
- (3) automobile for personal preference when a Government-owned vehicle is available – 28.5 cents per mile; and,
- (4) automobile for personal preference when a Government-owned vehicle is assigned directly to an employee – 12.5 cents per mile.

**REFERENCES:**

[Federal Register, Volume 73, No. 51, Friday, March 14, 2008, Rules and Regulations](#)  
[Federal Travel Regulation \(e-CFR\) 301-10.303](#)

**OFFICE OF ADMINISTRATIVE SERVICES:** Rhonda Jackson, Acting Deputy Director,  
[rhjackson@doc.gov](mailto:rhjackson@doc.gov), (202) 482-1200.

**PROGRAM MANAGER CONTACT INFORMATION:** Tamara Peyton, [tpeyton@doc.gov](mailto:tpeyton@doc.gov), (202) 482-1818.